

WALDORF UNIVERSITY BUDGET REVISION FORM

Department _____

Business Office: Please amend the following budgets as detailed below. Additions and deductions must be equal. Reason for budget revision:

Add Budget to:	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Deduct Budget From:	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____



Department Budget Officer Signature & Date: _____
 Vice President/Dean Signature & Date: _____
 Vice President for Finance Signature & Date: _____
 Business Office Data Entry By & Date: _____